



THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA, VADODARA
APPLICATION FOR CONSULTANCY WORK

To,
The Director,
Research & Consultancy Cell,
The M.S. University of Baroda
Vadodara.

Subject: **Request for permission to take up Consultancy Work – Year**

Sir,

I hereby apply for permission to accept Consultancy work as prescribed under Rule 11 and 12 of Rule regarding discipline and conduct of University Employees' and conditions governing the same in the prescribed form through the Head of the Department and Head of the Institution/Office: Kindly accept a minimum amount of fees of Rs. for the year

1. Name of the Employee & Designation :

2. Email ID & Mobile no. :

3. Name of the Dept./Faculty:
Or Office in which he/she is working :

4. Present Pay including allowance :

4. Length of service in the University :

5. Nature of Consultancy Work :

[Feasibility Studies, Technology Assessments, Assessment of Designs and/ or Current Manufacturing Process; Material, Energy, Environmental and Manpower Audits. **Product Design:** Job Wok Development of Process, Preparation of Chemicals/ Pharmaceutical Formulations, Product Development, Software Development General Troubleshooting, Condition Assessment & Retrofitting Exercises, Intensive efforts for transfer of highly focused skills and expertise to select groups in specific organizations, vision and strategy statement Chartered Accountants and Business Management (MBA)]

6. Name of the Industry/Organisation /Clients :

7. Brief of the Proposed Consultancy Work:

8. Amount of remuneration/Income (Expected) :

9. Timing of the proposed outside work :

10. Whether any equipment or any other facility of
The University is intended to be used. If yes, its Details :
11. Whether any such permission is given before or Not.
If yes, details including payment to the University if any with date:
12. Have you paid the requisite fee and the account's details (signed by a Chartered Accountant) of the last year
(if permission was sought), If yes, provide details;

**I hereby promise to submit all details of consultancy amounts received during the year on
or before 31st March to this office and shall make payment of the University share accordingly.**

Date:

Heads of the Institution/Office

Signature of the Employee &
Designation

Dean/Principal/Head of the Institution.

Note: (O.296)

- 1) **Rule No. 7.7-v Type-V:** The Chartered Accountants, who wish to apply for permission to do private practice, are asked to pay fixed amount of ₹ 10,000/- p.a. for those who are practicing for less than 10 years and ₹ 20,000/- p.a. for those who are practicing for more than 10 years from the date of their applications. (New rates)
- 2) **Rule 7.8 iv (f) (Research and Consultancy Cell O.296)**
The amount ₹ 3000/- or 30% of the total income, whichever is higher shall be paid by him at the end of financial year irrespective of the fact whether he/she makes profit out of the consultancy or not *as per S.R. 34 dated 27-9-1991 under the intimation of the University.*
- 3) **(NOTE:** No renewal will be permitted if details of consultancy amounts are not submitted to this office before 31st March)